Waiting List Form

Waiting List Fee:
A $20.00 NON-refundable fee is needed to have your child/children on the waiting list at the UNL Children’s Center. UNL Children’s Center will contact you when a space becomes available for your child.

Enrollment Fee:
When a spot for your child is available, you will receive a verbal or written communication. Upon receiving the notification, you will be asked to send in the cost of two weeks of care to hold the spot as well as fill out and return the Enrollment Agreement Form. This fee will be applied to the child’s first two weeks of care. If you send the enrollment fee and then DO NOT take the spot, the enrollment fee is NON-refundable.

Please fill out the following information to help us place your child:

Child’s Name: ___________________________ Date of Birth: ___________________________
Child’s Name: ___________________________ Date of Birth: ___________________________

Guardian’s Name: ___________________________ Cell Phone: ___________________________
Address: ___________________________
____________________________________
Home Phone: ___________________________
Work Phone: ___________________________
Email Address: ___________________________
Status: Student  Employee  Community

Guardian’s Name: ___________________________
Address: ___________________________
____________________________________
Home Phone: ___________________________
Work Phone: ___________________________
Email Address: ___________________________
Status: Student  Employee  Community

Desired Enrollment Date for the child/children: ___________________________

Please return this form and the required fee to:

UNL Children’s Center
2225 “W” Street
Lincoln, NE  68588-0850
402-472-2009

By signing this waiting list form, I understand that I am NOT ensured a spot in the childcare center but have been added to the waiting list. I also understand that IF an opening in the childcare center becomes available, the center Director or Assistant Director will contact me.

____________________________        ______________
Print Name  Signature  Date

(Last Revised 2/25/2013)